

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 3 September 2016 to 31 December 2016

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet, Cabinet Committees and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

All Key Decisions and decisions made by the Cabinet and Cabinet Committees are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the original decision maker Cabinet will take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet or a Cabinet Committee (as the case may be) can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or that a report should be considered in public, please email Democratic Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr McLennan (Deputy Leader)

Cllr Farah (Housing)

Cllr Hirani (Community Well-being)

Cllr Mashari (Regeneration, Growth, Employment and Skills)

Cllr W Mitchell Murray (Children and Young People)

Cllr Pavey (Stronger Communities)

Cllr Southwood (Environment)

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>September</b>				
<p><b>Authority to enter into a partnership arrangement under Section 75 of the National Health Services Act 2006 in respect of Brent's Integrated Community Equipment Services with Brent CCG</b></p> <p>To re-enter into a partnership arrangement under Section 75 of the National Health Services Act 2006 in respect of Brent's Integrated Community Equipment Services with Brent CCG. Under this arrangement Brent Council act as lead agency on behalf of the partners (the Council and Brent CCG); establish a pooled budget with Brent CCG under the partnership agreement of which Brent Council will be the budget holder and the transfer of the Brent Council's pro rata contribution;</p> <p>delegate to the Strategic Direct of Adult Social Care, in consultation with the Director of Legal and Procurement the exact form of that written agreement required to enter the proposed partnership.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	13 Sep 2016	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Mental Health Services - contract award</b> To approve the award of a Mental Health Accommodation-Based Care and Support service contract.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	13 Sep 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p><b>Brent Local Implementation Plan (LIP) submission for 2017/2018-2019/20</b> To endorse the 2017/18 LIP submission to be submitted to Transport for London; and</p> <p>To delegate authority to Strategic Director, Regeneration and Environment to proceed with schemes subject to results of consultation and to deliver the programme within overall funding allocation.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	13 Sep 2016	Transportation Service Tel: 020 8937 5289 rachel.best@brent.gov.uk
<p><b>Q1 Performance Report 2016/17</b> To note the performance information and agree remedial actions as necessary. To consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate. To challenge progress as necessary.</p> <p><b>KEY</b></p>	Cabinet	Chief Executive	13 Sep 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Fair Debt Policy &amp; In-House Enforcement Agents</b> To approve policy, and decision whether to implement an in-house model for enforcement agents (bailiffs).</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	13 Sep 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk, Programme Management Office joanna.walton@brent.gov.uk
<p><b>Future Use of Kingsbury Resource Centre</b> To agree Option 1 for use of the Kingsbury Resource Centre on a 3 year period. To delegate authority to the Strategic Director for Resources in consultation with the Strategic Director of Children &amp; Young People, Chief Legal Officer and Chief Finance Officer to finalise Heads of Terms for use of the Kingsbury Resource Centre.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	13 Sep 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Future Use of Preston Park Annexe</b> To agree to the Option 2 for the future use of Preston Park Annexe: Option 2 is the comprehensive redevelopment proposal that could deliver approximately 19 new homes with community use space, subject to successful land acquisition of the adjacent site from a private land owner subject to negotiations with the adjacent landowner(s), or if not successful, with Option 1 namely a redevelopment on Council land only proposal that could deliver approximately five new homes with community use space.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	13 Sep 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<p><b>Financial Planning</b> To note the council's forward financial planning considerations.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	13 Sep 2016	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p><b>Resources &amp; Public Realm Scrutiny Community Infrastructure and S106 Task Group Report</b> To consider the report and its findings. To agree the twenty five recommendation made by the task group.</p> <p><b>KEY</b></p>	Cabinet	Director, Performance, Policy and Partnerships	13 Sep 2016	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk
<b>October</b>				

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Better Care Fund Section 75 Agreement</b>            To seek approval for the Council to enter into an agreement under section 75 of the National Health Services Act 2006 with Brent NHS Clinical Commissioning Group to govern the delivery of the approved Better Care Fund Plan for 2016/2017.</p>	Cabinet	Strategic Director, Community Well-being	24 Oct 2016	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk
<p><b>NW London Sustainability and Transformation Plan – “Our plan for North West Londoners to be well and live well”</b>            To agree / note Brent’s contribution to the plan.</p> <p><b>KEY</b></p>	Cabinet	Chief Executive	24 Oct 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Development Management Policies Local Plan: Consideration of the Planning Inspector's Final Report and Proposed Adoption of the Plan.</b></p> <p>To consider the Final Report of the Planning Inspector appointed to Examine the Development Management Policies Local Plan.</p> <p>To approve main modifications as recommended in the Inspector's Final Report and minor modifications to the Plan.</p> <p>Cabinet recommends to Full Council that the Plan be adopted</p> <p>Full Council adopts the Development Management Policies Local Plan</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Regeneration and Environment	24 Oct 2016	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.uk
<p><b>Cycle Parking</b></p> <p>Approval of cycle parking arrangements in the borough including cycle hangers.</p> <p><b>KEY</b></p>	Highways Committee	Strategic Director, Regeneration and Environment	26 Oct 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Stonebridge Redevelopment</b> To secure Cabinet approval for the capital expenditure of £39.5m to bring forward the delivery of c.128 new homes (subject to planning consent), remodelling/ redesigning open space on Hillside and highways improvements.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	24 Oct 2016	Head of Strategic Property Tel: 020 8937 1705 sarah.chaudhry@brent.gov.uk
<p><b>Option Appraisal for future provision of the Revenues and IT contract</b> To consider the high level options available to the Council for the future provision on the Revenues and IT service and to agree the preferred option for this.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	24 Oct 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<p><b>Council Tax Support Scheme</b> To consider the high level options available to the Council for the future provision on the Revenues and IT service and to agree the preferred option for this.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	24 Oct 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Annual Complaints report 2015/2016</b> To note the information contained in the annual complaints report on the number complaints, findings against the council and comparisons with other local authorities on Ombudsman's complaints.</p>	Cabinet	Director, Performance, Policy and Partnerships	24 Oct 2016	Complaints Team Tel: 020 8937 4240 raj.chavda@brent.gov.uk
<p><b>Revision of Registration and nationality fees and charges</b> To consider the review of fees and charges for Registration and Nationality services and proposed changes to these.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Resources	24 Oct 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<b>November</b>				
<p><b>Brent Adult Social Care Local Account – 2015/16</b> To approve the 2015/16 ASC Local Account, which summarises the department's key achievements and challenges, financial and performance information during the previous year. It is a statutory requirement to produce and publish an annual Local Account.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Community Well-being	15 Nov 2016	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk
<b>December</b>				

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Q2 Performance Report 2016/17</b> To note the performance information and agree remedial actions as necessary. To consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate. To challenge progress as necessary.</p> <p><b>KEY</b></p>	Cabinet	Chief Executive	12 Dec 2016	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<b>March</b>				
<p><b>Q3 Performance Report 2016/17</b> To note the performance information and agree remedial actions as necessary. To consider the current and future strategic risks associated with the information provided and agree remedial actions as appropriate. To challenge progress as necessary.</p> <p><b>KEY</b></p>	Cabinet	Chief Executive	13 Mar 2017	Director, Performance, Policy and Partnerships Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk